



# Woodlane High School

achieving success in a nurturing environment

Du Cane Road, London W12 0TN

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Dear Parent/Carer

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## Free School Meals Application

Many of our students are eligible to receive a free school meal. However, there may be many others who are currently not receiving what they are eligible for. Perhaps your child used to receive it but you have not completed the form for it to be renewed.

Your child may be entitled to receive a free two-course hot meal worth £1.80 each day.

**The school also receives extra funding for each student who receives free a meal. This funding could make a significant difference to what we can offer the students at the school so it is vital that every student who is eligible actually submits an application for a free meal.**

Your child may be eligible for a free school meal if you receive the following:

- **Income support**
- **Income-based Job Seekers Allowance**
- **Income-related Employment and Support Allowance**
- **Support from NASS (National Asylum Support Service) under part VI of the Immigration and Asylum Act 1999**
- **Child Tax Credit and an annual income that does not exceed £16,190 (provided you are not entitled to Working Tax Credit)**
- **The Guarantee element of State Pension Credit**
- **Working Tax Credit run-on**
- **Universal Credit**

Please see the attached free school meals application form. The form is quite straightforward but if you need help completing it please call Brigid Simmons or Jacqui Crome at school and we will be happy to assist you. You do not need to provide proof of income/benefit unless you are in receipt of Child Tax Credit, in which case please provide the first four pages of the award letter.

You will find a link to further information regarding Free School Meals via our website.

If you think you may be eligible for a free meal then please complete the form and hand it to the school office.

The local authority are currently processing applications within approximately one week.

Yours sincerely

Claire Maynard  
Headteacher

